FORM 4

## **UNITED STATES SECURITIES AND EXCHANGE COMMISSION**

STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

| OMB APPROVAL        |           |  |  |  |  |  |  |  |  |  |
|---------------------|-----------|--|--|--|--|--|--|--|--|--|
| OMB Number:         | 3235-0287 |  |  |  |  |  |  |  |  |  |
| Estimated average b | urden     |  |  |  |  |  |  |  |  |  |
| hours per response: | 0.5       |  |  |  |  |  |  |  |  |  |

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| 1. Name and Address of Reporting Person* <u>Cunningham Todd Alan</u>         |   |  |  |                                |  | 2. Issuer Name and Ticker or Trading Symbol AvidXchange Holdings, Inc. [ AVDX ]   |        |                        |   |      |                  |  |  |   | eck all appli                                       | ,  |                                      | son(s) to Iss<br>10% Ov<br>Other (s                                      | wner   |
|--|---|--|--|--------------------------------|--|---|--------|------------------------|---|------|------------------|--|--|---|---|--|--------------------------------------|--|--|
| (Last) (First) (Middle) C/O AVIDXCHANGE HOLDINGS, INC. 1210 AVIDXCHANGE LANE |   |  |  |                                |  | 3. Date of Earliest Transaction (Month/Day/Year) 05/16/2022   |        |                        |   |      |                  |  |  |   | below)  | below) below) See Remarks  |                                      |  |  |
| (Street) CHARLOTTE NC 28206 (City) (State) (Zip)                             |   |  |  |                                | 4. If <i>i</i>                         | 4. If Amendment, Date of Original Filed (Month/Day/Year)  6. Individual or Joint/Group Filing (Check Applicable Line)  X Form filed by One Reporting Person  Form filed by More than One Reporting Person |        |                        |   |      |                  |  |  |   |   |  |                                      | n  |  |
| (Oity)   | (0  |  | ,  | 2 Doriv                        | ativo                                  | 80  | ouriti | ios Ao                 | auirod  | Dic  | nocod (          | of or P  | onof   | ioial                                       | ly Ownor  | ٠  |                                      |  |  |
| 1. Title of Security (Instr. 3)  2. Transa Date                              |   |  |  | action 2/<br>E<br>Day/Year) if |  | 2A. Deemed<br>Execution Date,<br>if any<br>(Month/Day/Year)   |        | 3.<br>Transa<br>Code ( | 3.<br>Transaction<br>Code (Instr.                     |      |                  |  |  | 5. Amou<br>Securitie<br>Benefici<br>Owned I | int of<br>es<br>ally<br>Following                   | Form<br>(D) o  | n: Direct<br>or Indirect<br>nstr. 4) | 7. Nature<br>of Indirect<br>Beneficial<br>Ownership                      |  |
|  |   |  |  |                                |  |   |        |                        | Code  | v    | Amount           | (A) (D)  | or F   | Price                                       |   | action(s)<br>. 3 and 4)  |                                      |  | (Instr. 4)   |
| Common Stock   |   |  |  | 05/16                          | 6/2022                                 |   |        |                        | М   |      | 1,27             | 2 A  |  | (1)   | 14  | ,855   |                                      | D  |  |
| Common Stock   |   |  |  | 05/16                          | 16/2022                                |   |        |                        | М   |      | 2,67             | 6 A  |  | (1)   | 17  | 531  |                                      | D  |  |
| Common Stock 05/16   |   |  |  |                                | 5/2022                                 |   |        |                        |   |      | 3940             | 2) <u>C</u>  | ,  | (3)   | 17  | ,137   |                                      | D  |  |
| Common Stock 05/10   |   |  |  |                                | 5/2022                                 |   | S      |                        | 828   | 4) E | )                | (3)  | 16   | 5,309                                       |   | D  |                                      |  |  |
|  |   | Т  | able II -                                    |                                |  |   |        |                        |   |      |                  | , or Ber<br>ible sec   |  |   | Owned   |  | ,                                    | ,  |  |
| 1. Title of<br>Derivative<br>Security<br>(Instr. 3)                          | 2.<br>Conversion<br>or Exercise<br>Price of<br>Derivative<br>Security | 3. Transaction<br>Date<br>(Month/Day/Year) | 3A. Deem<br>Execution<br>if any<br>(Month/Da | Date,                          | 4.<br>Transaction<br>Code (Instr<br>8) |   | n of   |                        | 6. Date Exercisa<br>Expiration Date<br>(Month/Day/Yea |      |                  | 7. Title and<br>Amount of<br>Securities<br>Underlying<br>Derivative Secu<br>(Instr. 3 and 4) |  | urity                                       | 8. Price of<br>Derivative<br>Security<br>(Instr. 5) | 9. Numbe<br>derivative<br>Securities<br>Beneficia<br>Owned<br>Following<br>Reported<br>Transacti<br>(Instr. 4) | e<br>s<br>illy                       | 10.<br>Ownership<br>Form:<br>Direct (D)<br>or Indirect<br>(I) (Instr. 4) | 11. Nature<br>of Indirect<br>Beneficial<br>Ownership<br>(Instr. 4) |
|  |   |  |  |                                | Code                                   | v   | (A)    |                        | Date<br>Exercisab                                     |      | xpiration<br>ate | Title  | or   | ount<br>nber<br>ires                        |   |  |                                      |  |  |
| Restricted<br>Stock<br>Units   | (1)   | 05/16/2022                                 |  |                                | М                                      |   |        | 1,272                  | (5)   |      | (5)              | Common<br>Stock  | 1,2  | 272   | \$0.00  | 8,928  | 3                                    | D  |  |
| Restricted<br>Stock  | (1)   | 05/16/2022                                 |  |                                | м                                      |   |        | 2.676                  | (6)   |      | (6)              | Common   | $\begin{bmatrix} 2 & 0 \\ 2 & 0 \end{bmatrix}$ | 576   | \$0.00  | 29.46  | , ]                                  | D  |  |

## **Explanation of Responses:**

- 1. Upon vesting, restricted stock units convert into common stock on a one-for-one-basis.
- 2. Represents the disposition of shares that were sold to pay withholding taxes upon the vesting of 1,272 restricted stock units.
- 3. This transaction was executed in multiple trades at prices ranging from \$6.80 to \$7.01. The price reported above reflects the weighted average sale price. The reporting person hereby undertakes to provide upon request to the SEC staff, the Issuer or a security holder of the Issuer full information regarding the number of shares and prices at which the transaction was effected
- 4. Represents the disposition of shares that were sold to pay withholding taxes upon the vesting of 2,676 restricted stock units.
- 5. On October 1, 2020, the reporting person was granted 20,400 restricted stock units, vesting 25% on the first anniversary of the vesting commencement date and quarterly thereafter. The vesting commencement date was February 15, 2020.
- 6. On February 19, 2021, the reporting person was granted 42,848 restricted stock units, vesting 25% on the first anniversary of the vesting commencement date and quarterly thereafter. The vesting commencement date was February 15, 2021.

## Remarks:

Chief People Officer, Senior Vice President

/s/ Ryan Stahl, Attorney-in-Fact for Todd Cunningham

05/18/2022

\*\* Signature of Reporting Person

Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- \* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.